

KNES STUDENT CODE OF CONDUCT

To formulate a code of conduct is essential in a school community. No-one should consider it as a list of prohibitions with negative effect, but should see the positive effect, as benefits for the school community. Its efficiency depends on the participation and the collaboration of all to support the School Mission and Vision!

- A pupil should respect the timings of the school. Be Prompt to Form Tutor time and all classes.
- His/her attendance is compulsory. Absence is only permitted with special written permission from a School Director
- All lateness or absenteeism must be justified.
- No form of Bullying in any form will be tolerated. If any occurrence of bullying occurs, it should be reported to your teacher/s Form Tutor, School Social Worker or the School's Designated Safeguarding Lead immediately.
- Students will refrain from using social media to discuss school related matters and under no circumstance make a reference to any individual. Doing so may lead to suspension or expulsion and referral for criminal charges.
- Bad language on social media whether it is in school or not is unacceptable and is a suspension offence.
- During break times all pupils should leave class. (Only senior pupils are allowed to stay in the computer laboratory or library for personal research).
- The wearing of school uniform in a smart and tidy manner is compulsory for all; Year 12 and Year 13 should wear at all times the full school uniform which includes the blazer.
- Language and attitude should always be appropriate and courteous.
- Smoking and chewing gum are strictly forbidden on the school premises and on the buses.
- Any damage to the buildings, equipment or books (intentional or inadvertent) will have to be paid for by the parents of the pupil/s involved.
- Pupils should label their uniform and not bring any valuable items or too much money to school, only enough money to buy food or drinks in the school cafeteria during breaks should be carried by children and before the clubs (extra curricular activities).

- Pupils should leave their classrooms neat and tidy and not drop litter or otherwise make untidy any part of the school.
- Each pupil should feel a sense of pride towards his/her school and always act in an appropriate way.
- Mobile phones, iPad, Ear Buds etc. are strictly forbidden in the school, unless requested by the teacher for learning purposes and every phone confiscated will not returned back for 5 days to the owner unless the parent of the child concerned comes to collect it at a time/day appropriate and agreed upon by the School Assistant Director.
- Library Books: Pupils are expected to take care of any books they borrow and to return their property. Reminders for overdue books will be sent to the Form Tutors/Class Teachers and, if necessary to parents. Items are on loan on the understanding that in case of damage, loss or long delay in return, the replacement cost will be sent to the school.
- School uniform and equipment brought to school must be named. Pupils should be responsible for their own property, making sure it is named and if mislaid, checking in the appropriate places. Please note the school cannot be responsible for articles that are brought to school and “go missing”.
- Pupils should always maintain a smart appearance: tie, shirt inside the pants (with belt)/skirts, black leather shoes- white socks (no sports black shoes). With PE Uniform, completely white runners and white socks must be worn.
- Pupils should always have their hair in a presentable fashion. Male pupils are not allowed to have hair over their collar or extremely short hair. Pupils must not put gel in their hair. Pupils must be shaved.
- Wearing of jewelry including earrings is strictly forbidden and pupil will be asked to remove them.
- Students should not use cartoons or any other inappropriate pictures on their profiles on Microsoft Teams.
- Not adhering to the Student Code of Conduct can result in various levels of discipline including Detention, Suspension, Expulsion and referral to legal authorities. On the opposite, positive rewards are highly promoted for students demonstrating good behaviour, respecting and treating others well.

- Students also have a bill of rights and are aware not only about their responsibilities but also about their rights. If a student is facing any issue when explaining himself/herself in clear and calm manner, this will be dealt with in a positive way by the key leaders.
- Each student has the right to be listened to and be treated equally and fairly but should respect the rules and expectations and the consequences in case of misconduct.