



KNES School AI Policy (Artificial Intelligence)

This policy sets out the aims, principles and strategies for the delivery and use Artificial Intelligence in the school community using information and Communication Technology (ICT). This is a working document due to the rapid and continual advances and developments in the fast-moving world of AI technology. As well as being an important curriculum requirement the ability to use AI effectively is a vital skill in modern society.

By adhering to this policy, students and teachers at Kuwait National English School can leverage the benefits of AI while mitigating potential risks and ensuring a responsible and ethical educational environment.

This Policy is in place to ensure the safety and wellbeing of all students at Kuwait National English School. The **Safeguarding and Child Welfare** elements are at the foundation of everything we do at KNES.

The policy will be under annual review or updated as needed.

Purpose:

To establish guidelines for the use of artificial intelligence (AI) tools by students and teachers at Kuwait National English School. The goal is to enhance learning, promote responsible AI use, and ensure a safe and equitable educational environment.

Scope:

This policy applies to all students, teachers, and staff members at Kuwait National English School.

Permissible AI Tools:

Students and teachers may use the following AI tools for educational purposes:

- Microsoft Copilot
- GitHub Copilot
- Learning Accelerators
- Microsoft Teams for Education
- Minecraft Education AI Foundations
- Khanmigo for Teachers



Ethical Guidelines:

- **Data Privacy:** Students and teachers must protect the privacy of their personal data and avoid sharing sensitive information with AI tools.
- **Bias:** AI tools may exhibit biases. Users should be aware of these biases and interpret AI-generated content critically.
- **Misinformation:** AI-generated content may be inaccurate or misleading. Users should verify information from multiple sources.
- **Intellectual Property:** Students and teachers must respect copyright laws and avoid using AI to infringe on the intellectual property of others.
- **Fairness:** AI tools should be used in a way that promotes fairness and equity among all students.

Student and Teacher Training:

The school will provide regular training sessions on AI tools, ethical considerations, and best practices for AI use in education. Training will cover topics such as:

- How to use AI tools effectively for learning and research
- Identifying and addressing biases in AI-generated content
- Evaluating the reliability of AI-generated information
- Protecting personal data and privacy
- Understanding copyright laws and intellectual property rights

Monitoring and Evaluation:

The school will monitor AI usage to ensure compliance with this policy and address any issues that arise. This may include:

- Reviewing student and teacher assignments and projects
- Conducting periodic surveys to assess AI usage and satisfaction
- Providing ongoing training and support to students and teachers

Consequences:

Violations of this policy may result in disciplinary action, including but not limited to:

- Warning
- Detention
- Loss of privileges
- Suspension or expulsion
- Cancellation of Contract