



## **K.N.E.S Parent / Carer Conduct Policy**

### **1. Purpose of this Policy:**

The purpose of this policy is to clarify to all parents and carers our expectations with respect to conduct and behaviour when on Kuwait National English School premises. We expect all parents to adhere to this policy and to clearly communicate the aims of this policy to anyone to whom they delegate the responsibility to care for their child in School.

### **2. Scope of Policy**

This policy applies to all adults visiting school premises for purposes related to children attending Kuwait National English School. This includes the day to day activities of the School including Extra-Curricular Activities. This policy also covers parents attending a parent consultation, school function, fixture or event. Any additional adults, such as visiting family or friends, who accompany parents to the School, are also covered by this policy. It is the parents' responsibility to inform them of the content of this policy.

### **3. Rationale**

Kuwait National English School is committed to safeguarding and promoting the welfare of children and expects all parents and carers to share this commitment.

Kuwait National English School is a happy, caring and friendly school. We believe that the best chance of success for each child exists when there is an effective partnership between home and school. To achieve this, we aim to establish relationships that are professional and respectful and where inappropriate behaviour of any kind is not tolerated.

The core values of the School: Caring, Learning and Communicating encapsulates our approach to positive partnerships with parents.

The School has clear behaviour policies which outline the conduct expected of all pupils through a Whole School Policy on behaviour and engagement as well as specific policies on Behaviour per department. As indicated in the Behaviour Policies all staff are responsible for modelling positive behaviour and this is a responsibility we believe should be shared by the whole Kuwait National English School community. It is crucial that the relationship between home and school is based on the principles of care, trust and mutual respect to ensure that children are safe and not subject to undue distress and anxiety.

#### **4. Guidance**

All parents and carers are expected to:

- Respect the caring ethos and values of the School
- Work together with teachers and support staff for the benefit of their children
- Treat all members of the School community with respect, using appropriate language and behaviour
- Follow the advice and instruction of School staff including those related to security and emergency procedures
- Approach school staff for help to resolve a concern in an appropriate manner, following the correct procedures
- Where a concern has been identified, accept that the School needs to work with a pupil (or pupils) in order to clarify their version of events in order to bring about an appropriate solution
- Correct their child's actions and behaviour especially where it could lead to conflict, aggressive or unsafe behaviour on the School premises
- Report any concern that a child is at risk, has been harmed or that they have made a disclosure. All such information should be reported to the Designated Safeguarding Lead immediately
- Be responsible in the way they record and share images of children other than their own which they record on the School site

- Wear the appropriate School-issued Visitors Pass so that they are identifiable at all times whilst on site.
- Drive safely and with due care and attention when on School grounds and on the roads surrounding School.
- Park safely and courteously, within School grounds and on the roads surrounding School, in marked spaces and not on footpaths.
- Follow the advice and requests of the School's Security Guards, in relation to safety and security.

***In order to support a peaceful and safe school environment the School will not tolerate parents or carers exhibiting the following:***

- Disruptive behaviour, which interferes or threatens to interfere with any of the School's operation or activities anywhere on the School premises
- Any inappropriate behaviour on the School premises or surrounding parking area
- Physical contact with any child, with the exception of their own
- Threatening, in any way, a member of School staff, visitor, fellow parent/carer or child
- Damaging or destroying school property
- Sending abusive or threatening emails or text/voicemail/phone messages or other written communications to anyone within the School community
- Using children's bathrooms. Parents and carers must use the bathrooms designated for staff/public use and should not enter any children's bathrooms
- Defamatory, offensive or derogatory comments regarding the School or any of the pupils/parents/staff, of the School directly or on Facebook or other social media sites (see Appendix A, page).
- The use of physical or verbal aggression towards another adult or child. This includes physical punishment against your own child on school premises
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child
- Exchanging contact details with a child



Should any of the above occur on school premises, the School may find it is necessary to take action by contacting the appropriate authorities and/or consider banning the offending adult from subsequently entering the School.

### **5. Banning a Parent from the School Site**

The School will consider banning a parent from the School site as a last resort measure, only when all reasonable attempts at mediation have not resulted in a modification of behaviour, or where a one-off incident is considered to be very serious in nature. Any such ban would be fixed-term, with the parents required to make assurances regarding future conduct before the ban was lifted. Parents would have a right to appeal as detailed in the Complaints Policy.

## 6. Appendix A

### 1. *Inappropriate Use of Social Media Sites*

Incidents of parents using Social Media sites to fuel campaigns and complaints against schools, Heads of School, school staff, and in some cases other parents or pupils, are being increasingly documented in the world's media. At Kuwait National English School, we consider the use of social media to raise complaints as unacceptable and, where possible, will challenge those responsible for the post and ask them to remove their comments. *If necessary, we will forward those complaints to the appropriate entities (Police / Ministry of Education / Kuwait Child Welfare Authority, Kuwait Cyber Offences Unit or may choose to take legal action).* Any concerns parents may have about the School or their child must be addressed through the appropriate channels where they will be dealt with fairly, appropriately and effectively for all concerned, according to School policy.

### 2. *Libelous or Disparaging Posts*

In the event that any parent of a child at Kuwait National English School posts libelous or disparaging comments about the School or its staff on WhatsApp, Facebook or other social media sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. **The School will also expect that the comment will be removed and reserves the right to take further action it deems necessary which could ultimately result in the withdrawal of their child's place in School.**

### 3. *Cyberbullying*

The School has a clear Anti-Bullying Policy that details how the issue of cyberbullying amongst pupils is addressed. In the highly unlikely event that a parent uses online means to 'bully' a member of staff in School, then the School will deal with the incident seriously and take appropriate action.